

**IRES Accreditation**

**Your application  
MUST be  
accompanied by:**

- 1) A transcript showing course completion.
- 2) Proof of regulatory work experience: If you have been an IRES member for less than 2 year (for the AIE) or less than 3 years (for the CIE)



(please print) Mr. Mrs. Ms.

Name \_\_\_\_\_

State/Federal, Agency Name \* \_\_\_\_\_

Mailing Address \_\_\_\_\_

Telephone \_\_\_\_\_

\*Under the IRES bylaws, AIE and CIE designations may be awarded only to individuals who meet the Society's membership definition, which requires that the individual spend 75% or more of his/her time working for an insurance regulatory agency (whether as an employee or a contractor).

I hereby certify that I meet IRES qualifications for individual membership and that I spend at least 75% of my time working for an insurance regulatory agency.

I began full-time insurance regulatory work in (month/year): \_\_\_\_\_  
 If you have been an IRES member for less than 2 years (for the AIE) or less than 3 years (for the CIE), your application must include proof of your regulatory work experience.

Designation Applied for:

**Accredited Insurance Examiner (AIE)**  
**AIE** applicants must have **two years** of full-time regulatory work experience.

**Certified Insurance Examiner (CIE)**  
**CIE** applicants must have **three years** of full-time regulatory work experience

The curriculum for which I am seeking credit is:

**LIFE-HEALTH PATH**

To achieve AIE:

**Life & Health Courses**

To achieve CIE, you complete the above, plus:

**Cross Training in Property & Casualty**

**PROPERTY-CASUALTY PATH**

To achieve AIE:

**Property & Casualty Courses**

To achieve CIE, you complete the above, plus:

**Cross Training in Life & Health**

I hereby attest that I am currently a member of the Insurance Regulatory Examiners Society and that I am enclosing documentation for the Accreditation Committee. I authorize the Insurance Regulatory Examiners Society and persons acting on its behalf to obtain such other and further information as may be necessary to verify the information provided in this application and to evaluate my eligibility for the designation applied for. I further authorize any educational institution, governmental agency, employer, supervisor or any other organization or person that has records or knowledge of my eligibility to give such information to the Society.

\_\_\_\_\_  
your signature

\_\_\_\_\_  
date

**MAIL ENTIRE FORM TO:**

**IRES**

**12710 S. PFLUMM, STE 200**

**OLATHE, KS 66062**

**IRESHQ@SWBELL.NET**

**913-768-4737**

**WWW.GO-IRES.ORG**

The AIE designation will be automatically granted to regulators who have a minimum of 2 years fulltime regulatory experience and who have obtained a CPCU designation. **You must send proof of your designation along with this application.**

**To obtain your AIE** you must pass **any eight** of the following courses. These may be taken in any order.

- 1) INS 22— Personal Insurance or CPCU 555 Personal Risk Management & Property Liability Ins. (may only count 1)
- 2) INS 23 — Commercial Insurance, CPCU 551 —Commercial Property Risk Management & Insurance or CPCU 557 — Survey of Commercial Risk Management & Insurance (may only count 1)
- 3) AIC 34, 35 or 36 — Claims (may only count 1) AIC 34 Workers Comp and Managing Bodily Injury Claims, AIC 35 Property Loss Adjusting, AIC 36 Liability Claim Practices
- 4) CPCU 510 — Foundations of Risk Management, Insurance and Professionalism
- 5) CPCU 520 — Insurance Operations & Regulation
- 6) CPCU 530 — The Legal Environment of Risk Management & Insurance
- 7) CPCU 552 — Commercial Liability Risk Management & Insurance
- 8) CPCU 560 — Financial Services Institutions
- 9) IR 201 — Insurance Regulation
- 10) AIAF 111 — Statutory Accounting for Property & Liability Insurance

**To obtain your CIE, you must take and pass any four of the following additional courses.**

[American College and AHIP course equivalents — shown in brackets — can be used as substitute.]

- 1) LOMA 280 — Principles of Insurance: Life, Health & Annuities, [HS 323 Individual Life Insurance], [HS 313 Individual Health Insurance], [AHIP Fundamentals of Health Insurance, Part A] or \* LUTCF Designation (may only count 1)
- 2) LOMA 290 — Insurance Company Operations [HS 323,324,325] or [AHIP Fundamentals of Health Insurance, Part B] (may only count 1)
- 3) LOMA 320 —Life and Health Insurance Marketing or \* LUTCF Designation (may only count 1)
- 4) LOMA 330 — Management Principles and Practices
- 5) AIRC 410 — Regulatory Compliance — Companies, Producers & Operations
- 6) AIRC 420 — Regulatory Compliance — Insurance and Annuity Products

The AIE designation will be automatically granted to regulators who have a minimum of 2 years fulltime regulatory experience and who have obtained a CLU, or FLMI designation. **You must send proof of your designation along with this application.**

**To obtain your AIE**, applicant must complete the required four core courses, PLUS an additional four courses that can be chosen from either the LIFE or HEALTH or INFORMATION SYSTEMS options. (Must be all Life or all Health or all Information Systems — not a mixture) [American College and AHIP course equivalents — shown in brackets — can be used as substitute.]

#### **Required Core Courses**

- 1) LOMA 280 — Principles of Insurance: Life, Health & Annuities, [HS 323 Individual Life Insurance], [HS 313 Individual Health Insurance], [AHIP Fundamentals of Health Insurance, Part A] or \* LUTCF Designation (may only count 1)

*\*NOTE: If the applicant has achieved a LUTCF designation, he/she has fulfilled the requirements for this course.*

- 2) LOMA 290 — Insurance Company Operations [HS 323, 324, 325] or [AHIP Fundamentals of Health Insurance, Part B] (may only count 1)
- 3) AIRC 410 — Regulatory Compliance: Companies, Producers & Operations
- 4) AIRC 420 — Regulatory Compliance: Insurance and Annuity Products

#### **Optional Courses (Must be four life or four health or four I.S. option; not a mixture)**

##### **LIFE OPTION**

- LOMA 310/311 — Business Law for Financial Services Professionals [HS 324 Life Insurance Law] (may only count 1)
- LOMA 320 — Life and Health Insurance Marketing or \* LUTCF Designation (may only count 1)
- LOMA 330 — Management Principles and Practices
- LOMA 301 — Insurance Administration
- LOMA 361 — Accounting and Financial Reporting in Life Insurance Companies

##### **HEALTH OPTION**

- ICA C1, C3 or C4 — ICA C1 Medical and Dental Aspects of Claims, ICA C3 The Claims Environment, ICA C4 Management of Claim Operations (may only count 1)
- AHM 250 — Healthcare Management: An Introduction
- AHM 510 — Governance and Regulation
- AHM 530 — Network Management
- AHIP — Disability, Parts I, II, or III or RHU 303 Disability Income (may only count 1)
- AHIP — HIPAA Primer
- AHIP — Long-Term Care, Part I or RHU 504 Long-term Care (may only count 1)
- AHIP — Medical Expense Insurance
- AHIP — Supplemental Insurance

##### **INFORMATION SYSTEMS OPTION**

- IDMA 2 — Insurance Data Quality
- IDMA 3 — Systems Development and Project Management
- IDMA 4 — Data Management, Administration and Warehousing
- NAIC Systems Proficiency Exam — Covers ACL and and NAIC's Information Systems Questionnaire (ISQ)

**To obtain your CIE, you must pass any four additional courses.**

- 1) INS 21 — Property & Liability Insurance Principles
- 2) CPCU 520 — Insurance Operations & Regulation
- 3) CPCU 530 — The Legal Environment of Risk Management & Insurance
- 4) AIC 34, 35 or 36 — Claims (may only count 1) see description under P&C path
- 5) IR 201 — Insurance Regulation

**American Institute for CPCU  
Insurance Institute of America**

720 Providence Road  
Malvern, PA 19355-0770  
(610) 644-2100

[www.aicpcu.org](http://www.aicpcu.org)

INS 21	CPCU 551
INS 22	CPCU 552
INS 23	CPCU 555
AIC 34,35,36	CPCU 557
CPCU 510	CPCU 560
CPCU 520	IR 201
CPCU 530	AIAF 111

**Academy for Healthcare  
Management**

601 Pennsylvania Ave. NW  
South Building Suite 505  
Washington, DC 20004  
800-667-3133

[www.academyforhealthcare.com](http://www.academyforhealthcare.com)

AHM 250, 510, 530

**The American College  
(CLU, ChFC, LUTCF)**

270 S. Bryn Mawr Ave.  
Bryn Mawr, PA 19010  
610-526-1000  
[www.theamericancollege.edu](http://www.theamericancollege.edu)

HS courses  
RHU 303  
RHU 504  
LUTCF designation

**NAIC**

[www.naic.org](http://www.naic.org)  
816-842-3600

**Insurance Data  
Management Assn**

545 Washington Blvd 22-16  
Jersey City, NJ 07310  
201-469-3069

[www.idma.org](http://www.idma.org)

IDMA courses

**Life Management Institute (LOMA)**

LOMA/ Life Management Institute  
2300 Windy Ridge Pkwy., Suite 600  
Atlanta, GA 30339 (770) 951-1770  
[www.loma.org](http://www.loma.org)

LOMA 280	LOMA 310/311	LOMA 361
LOMA 290	LOMA 320	AIRC 410
LOMA 301	LOMA 330	AIRC 420

**ICA Claims Education Program**

LOMA/ Life Management Institute  
2300 Windy Ridge Pkwy., Suite 600  
Atlanta, GA 30339 (770) 951-1770

[www.loma.org](http://www.loma.org)  
ICA C1  
ICA C3  
ICA C4

**America's Health Insurance Plans (AHIP)**

601 Pennsylvania Av. NW  
South Building, Suite 500  
Washington, DC 20004  
202-778-8471

[www.insuranceeducation.org](http://www.insuranceeducation.org)  
AHIP courses

**N · I · C · E****National IRES Continuing Education**

The mandatory continuing ed program for AIE and CIE designees

All AIE and CIE designees must comply with the Society's annual, mandatory continuing education program. Fifteen (15) qualifying credit hours must be reported to the Society each year to keep the designation in good standing.

The reporting year is September 1 through September 1.

A few weeks after your designation has been approved, you will receive a NICE manual outlining the continuing ed requirements containing full details as well as reporting forms. You may also see the NICE program procedures at the IRES web site, [www.go-ires.org](http://www.go-ires.org)

**CONTINUING ED****CODE OF ETHICS****Excerpts from the IRES Code of Ethics**

To maintain and broaden public confidence, members should perform all regulatory responsibilities with the highest sense of integrity. Integrity is an element of character fundamental to professional recognition. It is the quality from which the public trust derives and the benchmark against which a member must ultimately test all decisions. Integrity requires a member to be, among other things, honest and candid within the constraints of statutory confidentiality. Service and public trust should not be subordinated to personal gain and advantage. Integrity can accommodate the inadvertent error and the honest difference of opinion; it cannot accommodate deceit and subordination of principle. Integrity also requires a member to observe the principles of objectivity and independence and due care . . .

For a full text of the IRES Code of Ethics, see [www.go-ires.org](http://www.go-ires.org)

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